

# Furneux Pelham Parish Council Meeting

7/7/2016  
20:00  
Village Hall

Notice is hereby given of the above meeting for the purpose of transacting the business set out in the Agenda below, and you are hereby summoned to attend.

Fiona Forth, Parish Clerk 1/7/16

Note taker: Clerk

Councillors: S Bratt, C Cantes, R Gale, E Rowland, H Smart, D White

## Agenda

1) Apologies	To receive and approve apologies for absence.	
2) Adoption of previous minutes	To approve as a correct record and authorise the Chairman to sign the Minutes of the meeting held on 19 May 2016	All
3) Declarations of interest	To receive any Councillors' declarations of interests specific to any agenda item.	All
4) Matters arising	<ul style="list-style-type: none"> <li>a) Fixed assets - quotes for maintenance jobs</li> <li>b) Website - update on changes</li> <li>c) Community support network - insurance and police clearance</li> <li>d) Violets Lane - 4x4 issue</li> <li>e) Transparency Code - application for funding</li> <li>f) Barleycroft works - update</li> <li>g) Allotments - school advertising - see Item 9 below</li> </ul>	<ul style="list-style-type: none"> <li>Clerk</li> <li>Clerk</li> <li>Chair</li>   <li>E Rowland</li> <li>Clerk</li> <li>Clerk</li> </ul>
5) Parishioner feedback	Discuss feedback from Annual Parish Assembly & Annual meeting and develop action plan	All
6) Finance	<ul style="list-style-type: none"> <li>a) Update on current financial position</li> <li>b) Expenditure <ul style="list-style-type: none"> <li>• payments made since last meeting</li> <li>Clerk's expenses, £140 approved, actual   £94.32</li> <li>CDA Herts, membership (per budget)       £30.00</li> <li>• to be approved and cheque signed</li> <li>Clerk's expenses                                       £21.64</li> <li>• to be approved for cheque to be signed when due</li> <li>Clerk's salary, July                                   £155.63</li> <li>Clerk's salary, August                               £155.63</li> <li>• to approve spending limit for fixed asset maintenance jobs</li> </ul> </li> <li>c) New salary scale</li> <li>d) Update on external audit</li> <li>e) Donation to the Toddler Group</li> </ul>	Clerk
7) Common land	Management of the common land	Chair
8) Governance documentation	Annual review and re-approval	Clerk
9) Allotments	Progress update	D White

10) Village Hall Committee	Update from Parish Council representative	D White
11) Correspondence	a) Planning applications b) Communications to Parish Clerk c) Communications to or from Councillors	Clerk Clerk Councillors