

# Furneux Pelham Parish Council Meeting

03/03/2016  
20:00  
Village Hall

Notice is hereby given of the above meeting for the purpose of transacting the business set out in the Agenda below, and you are hereby summoned to attend.

Fiona Forth, Parish Clerk 26/2/16

Note taker: Clerk

Councillors: S Bratt, C Cantes, R Gale, E Rowland, H Smart, D White

## Agenda

1) Apologies	S Bratt	
2) Adoption of previous minutes	To approve as a correct record and authorise the Chairman to sign the Minutes of the meeting held on 7 January 2016	All
3) Declarations of interest	To receive any Councillors' declarations of interests	All
4) Matters arising	<ul style="list-style-type: none"> <li>a) Stones for The Street - financial estimates</li> <li>b) Allotment footpath funding - no action til May 2016</li> <li>c) Litter picking - signed contract</li> <li>d) Donations policy - no action til July 2016</li> <li>e) Annual review of fixed assets - review and fixed asset register</li> <li>f) Website - approval to go live</li> <li>g) Allotment fees - see Finance below</li> <li>h) Community support network - set up</li> <li>i) Violets Lane - 4x4 issue</li> </ul>	<ul style="list-style-type: none"> <li>Chair</li> <li>N/a</li> <li>Clerk</li> <li>N/a</li> <li>Chair</li> <li>Clerk</li> <li>Clerk</li> <li>N/a</li> <li>Chair</li> <li>E Rowland</li> </ul>
5) Finance	<ul style="list-style-type: none"> <li>a) Update on current financial position</li> <li>b) Expenditure <ul style="list-style-type: none"> <li>• to be approved and cheque signed</li> <li>Fred Knight, litter picking £68.25</li> <li>Clerk's expenses £32.60</li> <li>• to be approved but note to be disputed</li> <li>Affinity Water, allotments £57.85</li> <li>• to be approved for cheque to be signed when due</li> <li>Clerk's salary, March £158.02</li> <li>Clerk's salary, April £155.63</li> <li>• approved previously, cheque to sign</li> <li>Clerk's salary, January £158.02</li> <li>Clerk's salary, February £158.02</li> </ul> </li> <li>c) Donation request - Stop Stansted Expansion membership, prior year £25, minimum £10</li> <li>d) Allotment fees</li> </ul>	Clerk
6) AGM	Determine the format for the AGM on 19 <sup>th</sup> May	Chair
7) Housing need	Determine if need to undertake housing need survey	Clerk

8) Future meeting dates	To agree dates of future meetings. Dates proposed are 7 <sup>th</sup> July 2016; 8 <sup>th</sup> September 2016; 3 <sup>rd</sup> November 2016; 5 <sup>th</sup> January 2017; 2 <sup>nd</sup> March 2017 and 4 <sup>th</sup> May 2017	Clerk
9) Allotments	Progress update	D White
10) Village Hall Committee	Update from Parish Council representative	D White
11) Correspondence	<ul style="list-style-type: none"> <li>a) Planning applications</li> <li>b) Communications to Parish Clerk</li> <li>c) Communications to or from Councillors</li> </ul>	<ul style="list-style-type: none"> <li>Clerk</li> <li>Clerk</li> <li>Councillors</li> </ul>