

Furneux Pelham Parish Council Meeting

19/05/2016
20:00
Village Hall

Notice is hereby given of the above meeting for the purpose of transacting the business set out in the Agenda below, and you are hereby summoned to attend.

Fiona Forth, Parish Clerk 13/5/16

Note taker: Clerk

Councillors: S Bratt, C Cantes, R Gale, E Rowland, H Smart, D White

Agenda

1) Apologies	Edward Rowland	
2) Adoption of previous minutes	To approve as a correct record and authorise the Chairman to sign the Minutes of the meeting held on 3 March 2016	All
3) Declarations of interest	To receive any Councillors' declarations of interests	All
4) Matters arising	<ul style="list-style-type: none"> a) Allotment footpath funding - application for grant b) Stones for The Street - Highways permission and liability issues c) Fixed assets - quotes for maintenance jobs d) Allotment deer fencing - gifting to the Allotment Association e) Website - photo for header and make live on internet f) Community support network - insurance and police clearance g) Violets Lane - 4x4 issue h) Bank reconciliation - year end review i) AGM - advertising j) Housing need - affordable housing in development 	<ul style="list-style-type: none"> Clerk Chair Clerk Clerk Clerk Clerk E Rowland R Gale Clerk Clerk
5) Councillor responsibilities	Determine roles and responsibilities	All
6) Finance	<ul style="list-style-type: none"> a) Approve the Annual Governance Statement for 2015/16 b) Approve the Accounting Statement, and detailed account, for 2015/16 c) Note Annual Internal Audit Report for 2015/16 d) Update on current financial position e) Expenditure <ul style="list-style-type: none"> • payments made since last meeting HAPTC, subscription (per budget) £298.34 • to be approved for payment when finalised Insurance, no more than £300.00 Clerk's expenses, no more than £140.00 • to be approved for cheque to be signed when due Clerk's salary, May £155.63 Clerk's salary, June £155.63 f) Donation request - Magpas air Ambulance g) Car park fees - determine level h) Transparency Code - approve funding application 	Clerk
7) Barleycroft works	Response from East Herts Council	

8) Allotments	Progress update	D White
9) Village Hall Committee	Update from Parish Council representative	D White
10) Correspondence	a) Planning applications b) Communications to Parish Clerk c) Communications to or from Councillors	Clerk Clerk Councillors